

Wedding Planning CHECKLIST 12 months

12 - 9 months

- PICK A DATE
 - MAKE A GUEST LIST
 - DETERMINE BUDGET (PRIORITIZE WHAT IS MOST IMPORTANT TO YOU)
 - SELECT WEDDING PARTY
 - HIRE A PLANNER / CONSULTANT
 - RESEARCH MARRIAGE LICENSE REQUIREMENTS
 - BOOK OFFICIANT
 - HIRE YOUR CATERER
 - COLLECT GUEST ADDRESSES
 - LOOK AT WEDDING GOWNS
 - _____
 - _____
- CHOOSE COLOR SCHEME / THEME
 - DECIDE ON DÉCOR (FLORAL LIGHTING, DRAPING, CHINA, LINENS, ETC.)
 - SEND SAVE-THE-DATE NOTICES (GET THEM DESIGNED BY MANGODESIGNS!)
 - RESERVE DATE AT YOUR VENUE
 - SECURE HOTEL ROOM BLOCKS FOR OUT-OF-TOWN GUESTS
 - RESEARCH PHOTOGRAPHERS, BANDS / DJS, FLORISTS, RENTALS, ETC.
 - START LOOKING AT INVITATIONS
 - START A WEDDING BINDER (KEEP ALL QUOTES, BROCHURES AND NOTES HERE)
 - _____
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9 - 6 months

- LOOK AT MEN'S ATTIRE
 - TAKE ENGAGEMENT PHOTOS
 - ORDER INVITATIONS (GET A CUSTOM DESIGN FROM MANGODESIGNS!)
 - DECIDE ON MENU
 - LOOK INTO HAIR, MAKEUP AND ACCESSORIES
 - THINK ABOUT WEDDING CAKE
 - START DANCING LESSONS
 - PLAN HONEYMOON
 - HIRE FLORIST, PHOTOGRAPHER AND / OR VIDEOGRAPHER
 - _____
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- FIGURE OUT TRANSPORTATION
 - CREATE WEDDING WEBSITE
 - PLAN REHEARSAL DINNER
 - BEGIN WEDDING REGISTRY (GET A FREE REGISTRY CHECKLIST AT MANGODESIGNS.ORG/STORE)
 - RESERVE ANY RENTALS NEEDED (CHAIRS, TENTS, LINENS, GENERATORS, LIGHTING COMPONENTS, PORTABLE TOILETS, ETC.)
 - CHOOSE BRIDESMAIDS' AND MAID OF HONOR'S DRESSES
 - ORDER WEDDING GOWN
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6 - 3 months

- CAKE TASTING AND ORDER CAKE
 - CHECK ON STATUS OF INVITATIONS
 - BOOK HAIR AND MAKE-UP ARTISTS
 - SEND BRIDAL SHOWER GUEST LIST TO HOST
 - CHOOSE PROCESSIONAL MUSIC AND RECEPTION PLAYLIST
 - GO TO DRESS FITTING AND PICK UP ACCESSORIES TOO
 - PURCHASE / RENT GROOM'S ATTIRE
 - BOOK ACCOMODATIONS FOR YOUR WEDDING NIGHT
 - PROVIDE GUEST LISTS TO MAID OF HONOR AND BEST MAN (FOR YOUR BACHELOR AND BACHELORETTE PARTIES)
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- GET YOUR WEDDING RINGS
 - FOOD TASTING AND FINALIZE MENU
 - CHOOSE READINGS AND MUSIC
 - MEET WITH OFFICIANT TO FINALIZE CEREMONY (REMEMBER TO COORDINATE READINGS WITH FRIENDS AND FAMILY AND ANYTHING ELSE INCLUDED IN THE CEREMONY)
 - MAIL OUT INVITATIONS
 - DESIGN CEREMONY PROGRAMS, MENU CARDS, PLACE CARDS, SIGNS, TABLE NUMBERS, ETC. (MAKE SURE THEY ARE CONSISTENT WITH YOUR SAVE-THE-DATES AND INVITATIONS FOR A UNIFORM LOOK)
 - FINALIZE FLORALS WITH FLORIST
 - START RECORDING RSVPs
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2 months

- BEGIN SEATING ARRANGEMENTS
 - TRIAL RUN OF HAIR AND MAKEUP
 - MEET WITH PHOTOGRAPHER AND VIDEOGRAPHER (DISCUSS PLANS AND SPECIFIC SHOTS YOU WANT)
 - TOUCH BASE WITH ALL VENDORS
 - REVIEW THE PLAYLIST WITH THE BAND / DJ (PROVIDE THEM WITH "DON'T PLAY" AND "MUST PLAY" LISTS)
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- SUBMIT ANNOUCEMENT TO YOUR LOCAL NEWSPAPER
 - LET LOOSE AT YOUR BACHELOR / BACHELORETTE PARTIES!!!
 - SEND OUT AS MANY PAYMENTS AS YOU CAN
 - MAKE SURE GROOMSMEN AND MAN OF HONOR ATTIRE HAS BEEN PURCHASED / RENTED
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1 month

- GET MARRIAGE LICENSE
 - FINAL DRESS FITTING
 - SEND OUT REHEARSAL DINNER INVITATIONS
 - WRITE VOWS
 - PURCHASE ALCOHOL AND FINALIZE YOUR SIGNATURE COCKTAILS
 - PURCHASE WEDDING PARTY GIFTS
 - CHECK ON HOTEL ROOM BLOCKS
 - FOLLOW UP WITH ANY RSVPs YOU HAVE NOT RECEIVED YET
 - MAKE A WEDDING DAY TIMELINE
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- MAKE SURE WEDDING PARTY MEMBERS KNOW THEIR ROLES AND DUTIES OF THE WEDDING DAY
 - CHANGE NAME, ADDRESS AND ANY OTHER PERTINENT INFORMATION (CREDIT CARDS, DRIVER'S LICENSE, SOCIAL SECURITY, ETC.)
 - MAKE SURE YOU KNOW ARRIVAL AND DELIVER TIMES OF VENDORS
 - CREATE GIFTBAGS FOR OUT-OF-GUESTS (TO PLACE IN THEIR ROOMS BEFORE ARRIVAL)
 - SCHEDULE MASSAGE AND MANI / PEDI FOR DAY BEFORE WEDDING
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1 week

- PICK UP WEDDING DRESS OR HAVE IT DELIVERED
 - CONFIRM HONEYMOON DETAILS
 - MAKE INDIVIDUAL ITINERARIES FOR WEDDING PARTY
 - SEND TIMELINE TO VENDORS AND CONFIRM DETAILS
 - COMPILE A LIST OF IMPORTANT CELL PHONE NUMBERS TO GIVE TO NECESSARY PEOPLE
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- PACK FOR HONEYMOON
 - ENSURE WEDDING PARTY HAS WEDDING DAY TIMELINE
 - SEND FINAL GUEST LIST WITH MEAL PREFERENCES TO THE CATERER
 - HAVE EXTRA BLANK CHECKS READY FOR DAY-OF PAYMENTS
 - DANCE AROUND IN YOUR SHOES
 - RELAX AS MUCH AS YOU CAN!
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1 day before

- PLACE OUT-OF-TOWN GUESTS' GIFTBAGS IN HOTEL ROOMS
 - PUT TIPS AND FINAL PAYMENTS IN INDIVIDUAL ENVELOPES
 - GET MASSAGE AND MANI / PEDI
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- BREATHE AND HYDRATE
 - REHEARSAL AND REHEARSAL DINNER (ENJOY THIS TIME WITH FAMILY AND FRIENDS)
 - TAKE PLENTY OF PHOTOS
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The Big Day

- EAT BREAKFAST
 - GET HAIR AND MAKEUP DONE
 - SWITCH ENGAGEMENT RING TO RIGHT HAND
 - ENJOY THE DAY!
 - HYDRATE THROUGHOUT THE DAY (PEE BEFORE GETTING INTO YOUR GOWN)
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- BRING / PACK ANY NECESSITIES (MARRIAGE LICENSE, EMERGENCY KIT, ETC.)
 - RIP THE SEAM OF THE RING FINGER IN YOUR GLOVE (IF WEARING GLOVES)
 - DO THE ROUNDS (GREET EVERYONE AND THANK THEM FOR COMING)
 - BREATHE, APPRECIATE THE DAY!
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after the Honeymoon

- COMPLETE REGISTRY (EXCHANGE ANY UNWANTED OR DUPLICATE GIFTS)
 - KEEP IN TOUCH (PHOTOGRAPHERS, VIDEOGRAPHERS, ETC.)
 - WRITE OUT THANK YOU CARDS (DO NOT PROCRASTINATE!!!)
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- CLEAN AND PRESERVE YOUR WEDDING GOWN
 - OFFICIALLY CHANGE YOUR NAME
 - PAY ALL REMAINING BALANCES
 - ENJOY WEDDED BLISS...
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2 months

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 - SEND OUT AS MANY PAYMENTS AS YOU CAN
 - MAKE SURE GROOMSMEN AND MAN OF HONOR ATTIRE HAS BEEN PURCHASED / RENTED
 - _____
 - _____

Wedding Planning CHECKLIST 12 months

1 month

- GET MARRIAGE LICENSE
 - FINAL DRESS FITTING
 - SEND OUT REHEARSAL DINNER INVITATIONS
 - WRITE VOWS
 - PURCHASE ALCOHOL AND FINALIZE YOUR SIGNATURE COCKTAILS
 - PURCHASE WEDDING PARTY GIFTS
 - CHECK ON HOTEL ROOM BLOCKS
 - FOLLOW UP WITH ANY RSVPs YOU HAVE NOT RECEIVED YET
 - MAKE A WEDDING DAY TIMELINE
 - _____
 - _____
- MAKE SURE WEDDING PARTY MEMBERS KNOW THEIR ROLES AND DUTIES OF THE WEDDING DAY
 - CHANGE NAME, ADDRESS AND ANY OTHER PERTINENT INFORMATION (CREDIT CARDS, DRIVER'S LICENSE, SOCIAL SECURITY, ETC.)
 - MAKE SURE YOU KNOW ARRIVAL AND DELIVER TIMES OF VENDORS
 - CREATE GIFTBAGS FOR OUT-OF-GUESTS (TO PLACE IN THEIR ROOMS BEFORE ARRIVAL)
 - SCHEDULE MASSAGE AND MANI / PEDI FOR DAY BEFORE WEDDING
 - _____
 - _____

1 week

- PICK UP WEDDING DRESS OR HAVE IT DELIVERED
 - CONFIRM HONEYMOON DETAILS
 - MAKE INDIVIDUAL ITINERARIES FOR WEDDING PARTY
 - SEND TIMELINE TO VENDORS AND CONFIRM DETAILS
 - COMPILE A LIST OF IMPORTANT CELL PHONE NUMBERS TO GIVE TO NECESSARY PEOPLE
 - _____
 - _____
- PACK FOR HONEYMOON
 - ENSURE WEDDING PARTY HAS WEDDING DAY TIMELINE
 - SEND FINAL GUEST LIST WITH MEAL PREFERENCES TO THE CATERER
 - HAVE EXTRA BLANK CHECKS READY FOR DAY-OF PAYMENTS
 - DANCE AROUND IN YOUR SHOES
 - RELAX AS MUCH AS YOU CAN!
 - _____
 - _____

1 day before

- PLACE OUT-OF-TOWN GUESTS' GIFTBAGS IN HOTEL ROOMS
 - PUT TIPS AND FINAL PAYMENTS IN INDIVIDUAL ENVELOPES
 - GET MASSAGE AND MANI / PEDI
 - _____
 - _____
- BREATHE AND HYDRATE
 - REHEARSAL AND REHEARSAL DINNER (ENJOY THIS TIME WITH FAMILY AND FRIENDS)
 - TAKE PLENTY OF PHOTOS
 - _____
 - _____

The Big Day

- EAT BREAKFAST
 - GET HAIR AND MAKEUP DONE
 - SWITCH ENGAGEMENT RING TO RIGHT HAND
 - ENJOY THE DAY!
 - HYDRATE THROUGHOUT THE DAY (PEE BEFORE GETTING INTO YOUR GOWN)
 - _____
 - _____
- BRING / PACK ANY NECESSITIES (MARRIAGE LICENSE, EMERGENCY KIT, ETC.)
 - RIP THE SEAM OF THE RING FINGER IN YOUR GLOVE (IF WEARING GLOVES)
 - DO THE ROUNDS (GREET EVERYONE AND THANK THEM FOR COMING)
 - BREATHE, APPRECIATE THE DAY!
 - _____
 - _____

after the Honeymoon

- COMPLETE REGISTRY (EXCHANGE ANY UNWANTED OR DUPLICATE GIFTS)
 - KEEP IN TOUCH (PHOTOGRAPHERS, VIDEOGRAPHERS, ETC.)
 - WRITE OUT THANK YOU CARDS (DO NO PROCRASTINATE!!!)
 - _____
 - _____
- CLEAN AND PRESERVE YOUR WEDDING GOWN
 - OFFICIALLY CHANGE YOUR NAME
 - PAY ALL REMAINING BALANCES
 - ENJOY WEDDED BLISS...
 - _____
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Wedding Planning CHECKLIST 12 months

Additional Notes

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Wedding Planning CHECKLIST 12 months

12 - 9 months

- PICK A DATE
 - MAKE A GUEST LIST
 - DETERMINE BUDGET (PRIORITIZE WHAT IS MOST IMPORTANT TO YOU)
 - SELECT WEDDING PARTY
 - HIRE A PLANNER / CONSULTANT
 - RESEARCH MARRIAGE LICENSE REQUIREMENTS
 - BOOK OFFICIANT
 - HIRE YOUR CATERER
 - COLLECT GUEST ADDRESSES
 - LOOK AT WEDDING GOWNS
 - _____
 - _____
- CHOOSE COLOR SCHEME / THEME
 - DECIDE ON DÉCOR (FLORAL LIGHTING, DRAPING, CHINA, LINENS, ETC.)
 - SEND SAVE-THE-DATE NOTICES (GET THEM DESIGNED BY MANGODESIGNS!)
 - RESERVE DATE AT YOUR VENUE
 - SECURE HOTEL ROOM BLOCKS FOR OUT-OF-TOWN GUESTS
 - RESEARCH PHOTOGRAPHERS, BANDS / DJS, FLORISTS, RENTALS, ETC.
 - START LOOKING AT INVITATIONS
 - START A WEDDING BINDER (KEEP ALL QUOTES, BROCHURES AND NOTES HERE)
 - _____
 - _____

9 - 6 months

- LOOK AT MEN'S ATTIRE
 - TAKE ENGAGEMENT PHOTOS
 - ORDER INVITATIONS (GET A CUSTOM DESIGN FROM MANGODESIGNS!)
 - DECIDE ON MENU
 - LOOK INTO HAIR, MAKEUP AND ACCESSORIES
 - THINK ABOUT WEDDING CAKE
 - START DANCING LESSONS
 - PLAN HONEYMOON
 - HIRE FLORIST, PHOTOGRAPHER AND / OR VIDEOGRAPHER
 - _____
 - _____
- FIGURE OUT TRANSPORTATION
 - CREATE WEDDING WEBSITE
 - PLAN REHEARSAL DINNER
 - BEGIN WEDDING REGISTRY (GET A FREE REGISRTY CHECKLIST AT MANGODESIGNS.ORG/STORE)
 - RESERVE ANY RENTALS NEEDED (CHAIRS, TENTS, LINENS, GENERATORS, LIGHTING COMPONENTS, PORTABLE TOILETS, ETC.)
 - CHOOSE BRIDESMAIDS' AND MAID OF HONOR'S DRESSES
 - ORDER WEDDING GOWN
 - _____
 - _____

6 - 3 months

- CAKE TASTING AND ORDER CAKE
 - CHECK ON STATUS OF INVITATIONS
 - BOOK HAIR AND MAKE-UP ARTISTS
 - SEND BRIDAL SHOWER GUEST LIST TO HOST
 - CHOOSE PROCESSIONAL MUSIC AND RECEPTION PLAYLIST
 - GO TO DRESS FITTING AND PICK UP ACCESSORIES TOO
 - PURCHASE / RENT GROOM'S ATTIRE
 - BOOK ACCOMODATIONS FOR YOUR WEDDING NIGHT
 - PROVIDE GUEST LISTS TO MAID OF HONOR AND BEST MAN (FOR YOUR BACHELOR AND BACHELORETTE PARTIES)
 - _____
 - _____
- GET YOUR WEDDING RINGS
 - FOOD TASTING AND FINALIZE MENU
 - CHOOSE READINGS AND MUSIC
 - MEET WITH OFFICIANT TO FINALIZE CEREMONY (REMEMBER TO COORDINATE READINGS WITH FRIENDS AND FAMILY AND ANYTHING ELSE INCLUDED IN THE CEREMONY)
 - MAIL OUT INVITATIONS
 - DESIGN CEREMONY PROGRAMS, MENU CARDS, PLACE CARDS, SIGNS, TABLE NUMBERS, ETC. (MAKE SURE THEY ARE CONSISTENT WITH YOUR SAVE-THE-DATES AND INVITATIONS FOR A UNIFORM LOOK)
 - FINALIZE FLORALS WITH FLORIST
 - START RECORDING RSVPs
 - _____
 - _____

2 months

- BEGIN SEATING ARRANGEMENTS
 - TRIAL RUN OF HAIR AND MAKEUP
 - MEET WITH PHOTOGRAPHER AND VIDEOGRAPHER (DISCUSS PLANS AND SPECIFIC SHOTS YOU WANT)
 - TOUCH BASE WITH ALL VENDORS
 - REVEIW THE PLAYLIST WITH THE BAND / DJ (PROVIDE THEM WITH "DONT PLAY" AND "MUST PLAY" LISTS)
 - _____
 - _____
- SUBMIT ANNOUCEMENT TO YOUR LOCAL NEWSPAPER
 - LET LOOSE AT YOUR BACHELOR / BACHELORETTE PARTIES!!!
 - SEND OUT AS MANY PAYMENTS AS YOU CAN
 - MAKE SURE GROOMSMEN AND MAN OF HONOR ATTIRE HAS BEEN PURCHASED / RENTED
 - _____
 - _____

Wedding Planning CHECKLIST 12 months

1 month

- GET MARRIAGE LICENSE
 - FINAL DRESS FITTING
 - SEND OUT REHEARSAL DINNER INVITATIONS
 - WRITE VOWS
 - PURCHASE ALCOHOL AND FINALIZE YOUR SIGNATURE COCKTAILS
 - PURCHASE WEDDING PARTY GIFTS
 - CHECK ON HOTEL ROOM BLOCKS
 - FOLLOW UP WITH ANY RSVPs YOU HAVE NOT RECEIVED YET
 - MAKE A WEDDING DAY TIMELINE
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- MAKE SURE WEDDING PARTY MEMBERS KNOW THEIR ROLES AND DUTIES OF THE WEDDING DAY
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 - SCHEDULE MASSAGE AND MANI / PEDI FOR DAY BEFORE WEDDING
 - _____
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1 week

- PICK UP WEDDING DRESS OR HAVE IT DELIVERED
 - CONFIRM HONEYMOON DETAILS
 - MAKE INDIVIDUAL ITINERARIES FOR WEDDING PARTY
 - SEND TIMELINE TO VENDORS AND CONFIRM DETAILS
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 - HAVE EXTRA BLANK CHECKS READY FOR DAY-OF PAYMENTS
 - DANCE AROUND IN YOUR SHOES
 - RELAX AS MUCH AS YOU CAN!
 - _____
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1 day before

- PLACE OUT-OF-TOWN GUESTS' GIFTBAGS IN HOTEL ROOMS
 - PUT TIPS AND FINAL PAYMENTS IN INDIVIDUAL ENVELOPES
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- BREATHE AND HYDRATE
 - REHEARSAL AND REHEARSAL DINNER (ENJOY THIS TIME WITH FAMILY AND FRIENDS)
 - TAKE PLENTY OF PHOTOS
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The Big Day

- EAT BREAKFAST
 - GET HAIR AND MAKEUP DONE
 - SWITCH ENGAGEMENT RING TO RIGHT HAND
 - ENJOY THE DAY!
 - HYDRATE THROUGHOUT THE DAY (PEE BEFORE GETTING INTO YOUR GOWN)
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 - BREATHE, APPRECIATE THE DAY!
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after the Honeymoon

- COMPLETE REGISTRY (EXCHANGE ANY UNWANTED OR DUPLICATE GIFTS)
 - KEEP IN TOUCH (PHOTOGRAPHERS, VIDEOGRAPHERS, ETC.)
 - WRITE OUT THANK YOU CARDS (DO NOT PROCRASTINATE!!!)
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 - OFFICIALLY CHANGE YOUR NAME
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Wedding Planning CHECKLIST 12 months

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Wedding Planning CHECKLIST 12 months

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